

Women's Giving Circle Fall 2025

The Community Foundation for the Ohio Valley, Inc.

Instructions



APPLICATION:

It is not required to complete the application all at once. After saving completed answers, you will have the opportunity to login another time to continue the application. Be sure you click "submit" when all questions and uploads are done. After submission you will not have the option to edit. You will receive a submission confirmation email. If you do not receive the confirmation email, contact CFOV.

Many applicants make the mistake of not reading the questions carefully or answering them completely. It's important to answer all the questions rather than focusing on one or two. Since our questions have a character limit, be clear and concise. There's no need to use elaborate words, adjectives or longer sentences. Instead, provide as much information about the project in as few words as possible.

EVALUATION PROCESS:

The funding determinations are made by the Women's Giving Circle Grants committee. This application and certain questions are included in a scoring rubric for each evaluator. The scoring questions are identified within the application. Scores are not provided to applicants.

CONTACT:

If you have any questions throughout this process, please contact Debbie at 304-242-3144 or debbie@cfov.org

Organization Information

Organization Charitable Status*

Please select how your organization meets the charitable status requirement.

Choices

501(c)(3) as designated by the IRS

Church

School

Unit of Government
Similarly exempt

Organization Charitable Eligibility

If the answer above is "similarly exempt", please explain.

Character Limit: 250

Board Members*

Please list **or** upload your organization's board members.

Character Limit: 500 | File Size Limit: 2 MB

Organization Mission*

Please describe your organization's mission in one sentence.

Character Limit: 200

Organization Annual Operating Budget*

Upload a PDF of your most recent organization annual operating budget.

The organization's operating budget is kept confidential and is on file at CFOV. If a committee member requests to see the budget in order to make a determination of funding, it will be shared with few.

File Size Limit: 4 MB

Previous CFOV/WGC Funding

If your organization received a Women's Giving Circle grant last year, please provide an update on that project.

Character Limit: 2000

CFOV review of request and AI Summary

CFOV Grant Review*

Qualified Organization

Choices

- organization is a 501(c)(3) or similarly exempt
- organization is not a 501c3
- organization budget received/reviewed
- organization is current on grant reports or N/A

CFOV staff review notes*

Staff review notes are intended to provide factual or contextual information that may assist reviewers in understanding the application. Notes should remain objective and concise, focusing on clarifying information that may not be immediately evident from the application

materials. These comments should not include personal opinions, evaluations of merit, or funding recommendations.

Character Limit: 1000

Date of staff review

Character Limit: 10

AI Summary

Following is a copy and pasted AI summary of this grant that was generated through proprietary Foundant grant software which is closed to open source platforms.

Character Limit: 5000

Project Details

Project Name*

Character Limit: 100

Grant Amount Requested*

What is the grant amount requested? (up to \$10,000)

**most grants awarded have been under \$7,000 with very few at \$10,000 in recent years.*

Character Limit: 20

Complete Project Total*

If the grant amount requested is a portion of the total project expenses, what is the complete project total?

Character Limit: 20

Project Description & Focus Area(s)*

Please provide a brief description for the project, including how it fits the criteria of the Women's Giving Circle's Focus Areas:

- Increasing life skills of women and girls, ie: Pre-K through 12 Education, Economic Empowerment, Physical and Mental Health, Violence and Crime*
- Encouraging the healthy development and personal authority of young girls*
- Raising awareness of gender disparities in our community*

*this application question is included in a set of scoring questions that is provided to the evaluators for the purpose of funding determinations.

Character Limit: 1800

Objectives and Methods*

What are the project's objectives and what are the methods you will use to carry out those objectives? What is planned to be achieved through this project?

Be sure that the project's objectives and methods are clearly stated, logically connected, and appropriate for achieving the intended outcomes. Demonstrate a clear understanding of how the methods will be implemented and how success will be measured.

*this application question is included in a set of scoring questions that is provided to the evaluators for the purpose of funding determinations.

Character Limit: 2500

Impact and Evaluation*

How will you define success for your project? Why do you think the project will be successful? Include supporting details for successful impact and evaluation.

Clearly explain how success will be defined, measured, and achieved. Identify meaningful outcomes and describes how progress and impact will be evaluated to determine effectiveness.

*this application question is included in a set of scoring questions that is provided to the evaluators for the purpose of funding determinations.

Character Limit: 2500

Collaboration*

If other organizations are collaborating on this project, provide a description of the collaboration here.

Character Limit: 1200

Lifespan of project*

Is this a new or continuing project? How is funding for this project planned in the future? Explain.

Character Limit: 2000

Number of Women/Girls expected to be served*

Character Limit: 150

Geographic Location*

Below are counties in the CFOV service area. Please select the county or counties that the project serves.

Choices

Belmont County, OH

Brooke County, WV

Hancock County, WV

Jefferson County, OH

Marshall County, WV
Ohio County, WV
Tyler County, WV
Wetzel County, WV

Project Budget

Project Budget Upload*

INSTRUCTIONS

- Open the project budget form that is linked below
- Complete the project budget form
- Save the form to your computer
- Click on the "upload a file" button below
- Select the file from your computer
- Upload the form

CLICK THE BLUE WORDS BELOW TO OPEN THE PROJECT BUDGET FORM

Project budget form

File types accepted: PDF, DOC, DOCX

Be sure that your project budget is clear and concise including: supplies, printing, equipment, materials, salaries, program, fees, rent, admin, etc.

View this [SAMPLE PROJECT BUDGET](#) as a reference.

File Size Limit: 4 MB

Project Budget Narrative (the story for the support)*

Use this space to tell the story behind the numbers in your project budget. The budget narrative should enhance the project budget through justification and explanation of the expenses.

Be sure that the project's budget narrative is clear, detailed, and logically aligned with the proposed activities. Provide sufficient explanation to demonstrate that costs are reasonable, necessary, and appropriate for the scope of the project.

*this application question is included in a set of scoring questions that are provided to the evaluators for the purpose of funding determinations.

Character Limit: 2000

Additional Information, Submission, Next Steps

Additional supporting documentation/ Misc. (NOT REQUIRED)

Use this space and opportunity to upload any other supporting information you would like taken into consideration for the funding of this project.

Character Limit: 1000 | File Size Limit: 5 MB

Signature*

By signing and submitting this document, I attest that I have thoroughly reviewed the application. The information presented is true and accurate.

Please type your name

Character Limit: 50

Attestations*

Choices

I certify that this grant will not duplicate other public/private funding received.

I understand that making false statements or concealing information is fraudulent.

I have authorization from the organization's board to submit this grant application.

Non-Discrimination*

I certify that no person shall, on the basis of actual or perceived race, color, religion, national origin, sex, gender identity, sexual orientation, marital or parental status, political affiliation, military service, physical or mental limitation, or any other improper criterion be excluded from participation in; be denied the benefits of, or be subjected to discrimination under any program or activity funded in whole or in part with funds made available by the Community Foundation, and any other program or activity funded in whole or in part with funds appropriated for grants or other types of assistance administered by the Community Foundation.

Choices

Yes

No

HELPFUL TIPS

Once you've answered all the questions, read the full application from start to finish. See if you sound repetitive, have fully completed the questions or should edit your responses to be more concise and informative. It might be helpful to have another staff member or friend who is unfamiliar with the project read your application and provide feedback.

To print a copy of your draft application at any time, click on "Application Packet" at the top of this page.

To view and print your application immediately after submission, click on "Dashboard" after you click the "submit" button. On the Dashboard page, click "view application" and at the top of the page, click "application packet".

*****IMPORTANT***** Please add "grantinterface.com" to your safe-sender list in your email account. Communications regarding your grant submission and grant status will come from this online process that has a sender address of grantinterface.com that your email may perceive as "junk".

WHAT'S NEXT?

Once the application period ends, all requests are reviewed for eligibility and compiled for the committee. The committee will review and score the grant applications. After several weeks, the committee will meet to discuss approvals and declinations.

Please allow time for this review process. Funding decisions will be announced by the end of January or early February. You will receive communication if you were approved or not.